

Moen PAL Student Desk Assembly

You should have:

- 4 legs
- 1 top layer
- 1 bottom layer
- 1 long plexi glas panel
- 2 short plexi panels
- 12 black plastic pins (to hold panels in place)
- 16 machine screws with square drive heads.

You will need:

A hammer.

A drill with square drive bit (supplied).

Place top layer upside down (on a soft grit– free surface to avoid scratching laminate).

Insert black pins into holes on underside of top panel.- use a hammer to **gently** tap pins into place (slots upward and aligned with the direction that the plexi panels will take).

Fit plexi panels into slots on pins - **Matte side facing outwards (i.e. shiny side inwards)** - panels should be centered between mounting plates, long panel along front edge, short panels on sides.

Place pins into top side of bottom layer, aligning slots on pins with direction of plexi panel. Place lower level into place ensuring that pins fit securely onto plexi.

Screw legs into mounting plates, insert 4 fixing screws into each leg flange – **do not over tighten.**